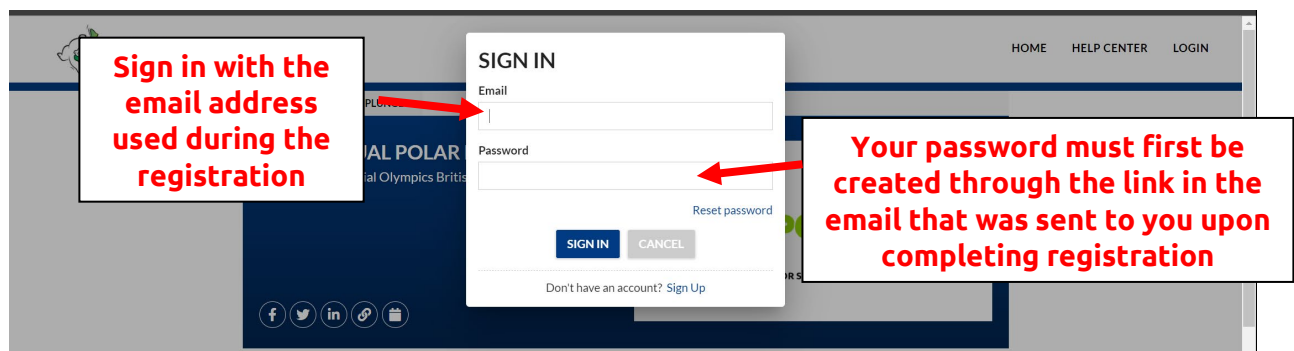
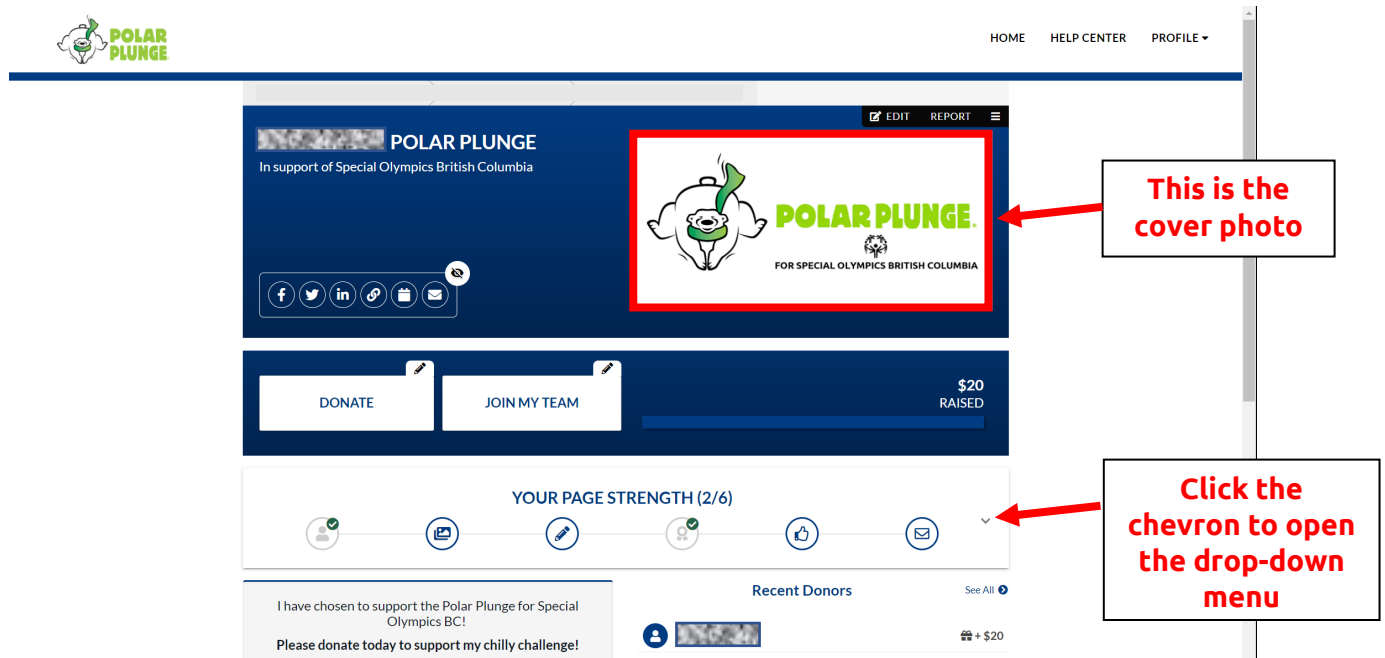


Log in here: <https://plunge4specialolympics.crowdchange.ca/2420>



Personalizing your page:

1) How to change your cover photo:



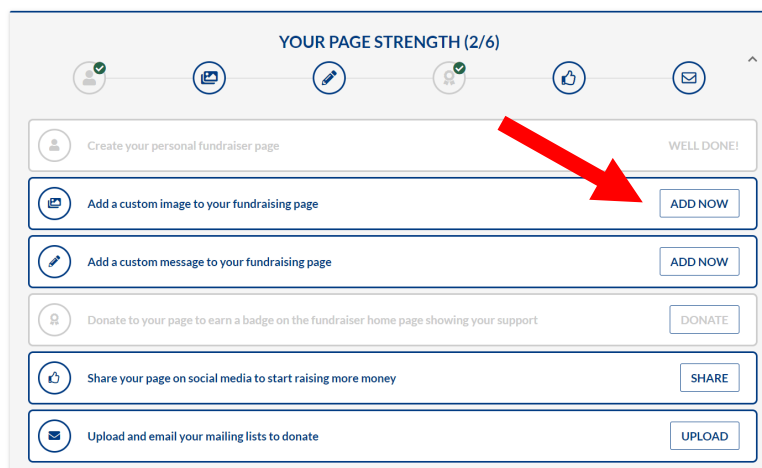
The screenshot shows the Polar Plunge fundraising page. At the top, there is a navigation bar with the Polar Plunge logo and links for HOME, HELP CENTER, and PROFILE. Below this is the main header area with the text "POLAR PLUNGE" and "In support of Special Olympics British Columbia". A red box highlights the cover photo area, which features the Polar Plunge logo and the text "FOR SPECIAL OLYMPICS BRITISH COLUMBIA". A red arrow points from a callout box to this area. The callout box contains the text "This is the cover photo". Below the header, there are buttons for "DONATE" and "JOIN MY TEAM", and a progress bar showing "\$20 RAISED". Further down, there is a section titled "YOUR PAGE STRENGTH (2/6)" with a series of icons representing different steps. A red arrow points from a callout box to the chevron icon at the end of this section. The callout box contains the text "Click the chevron to open the drop-down menu".

This is the cover photo

Click the chevron to open the drop-down menu

This drop-down menu will appear.

Click "ADD NOW" beside "Add custom image to your fundraising page"



The screenshot shows the drop-down menu that appears when the chevron icon is clicked. The menu is titled "YOUR PAGE STRENGTH (2/6)" and contains several options, each with an icon and a button. A red arrow points to the "ADD NOW" button next to the option "Add a custom image to your fundraising page". The other options are "Create your personal fundraiser page" (with a "WELL DONE!" message), "Add a custom message to your fundraising page", "Donate to your page to earn a badge on the fundraiser home page showing your support", "Share your page on social media to start raising more money", and "Upload and email your mailing lists to donate".

Untick the “Use fundraiser’s image and video” button

EDIT PAGE

Team
SOBC Staff Team [Change](#)

Name your personal page

Fundraising goal


Use fundraiser's image and video [?](#) ☒


Use default description text [?](#) ☒

[SAVE](#) [CANCEL](#) [DELETE](#)

Upload your image from your computer:


EDIT PAGE


Team
 [Change](#)

Name your personal page


Fundraising goal

Use fundraiser's image and video [?](#) ☐

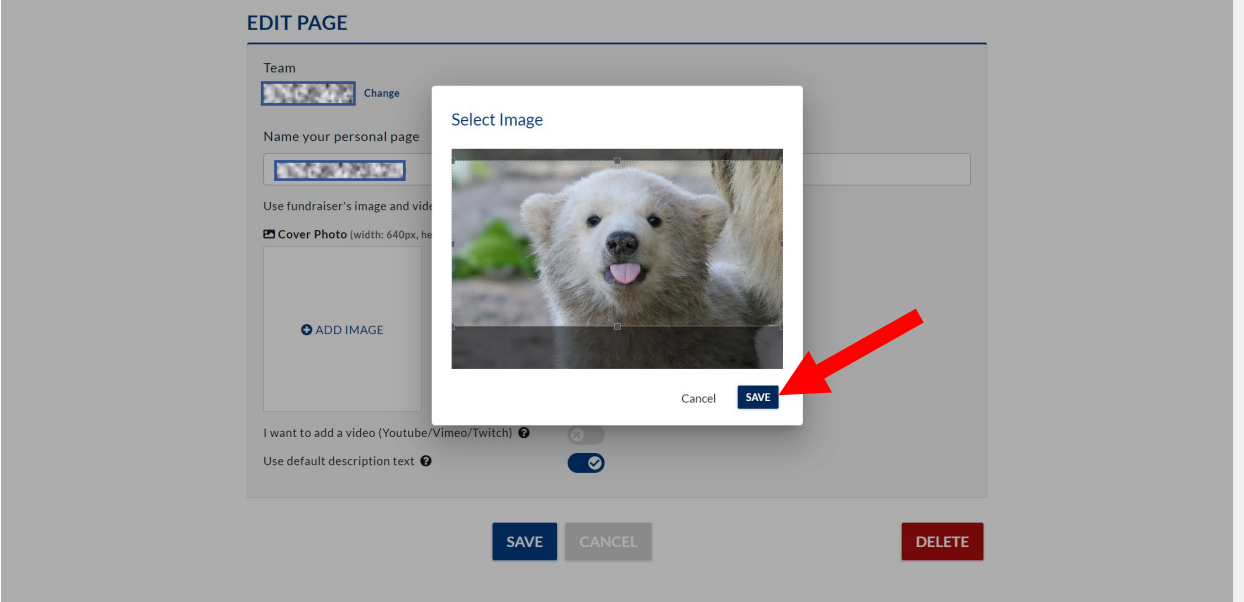
 **Cover Photo** (width: 640px, height: 320px)

 [ADD IMAGE](#)


I want to add a video (Youtube/Vimeo/Twitch) [?](#) ☐

Use default description text [?](#) ☒

[SAVE](#) [CANCEL](#) [DELETE](#)




EDIT PAGE

Team  [Change](#)

Name your personal page

Fundraising goal


Use fundraiser's image and video ☐


Cover Photo (width: 640px, height: 320px)  [+](#)

I want to add a video (Youtube/Vimeo/Twitch) ☐


Use default description text ☒


[SAVE](#) [CANCEL](#) [DELETE](#)



 **POLAR PLUNGE**
In support of Special Olympics British Columbia


[EDIT](#) [REPORT](#)





[DONATE](#) [JOIN MY TEAM](#)

\$20
RAISED



Your new photo!

Personalizing your page (cont'd):

2) How to edit the message on your fundraising page

POLAR PLUNGE
In support of Special Olympics British Columbia

POLAR PLUNGE
FOR SPECIAL OLYMPICS BRITISH COLUMBIA

DONATE **JOIN MY TEAM** **\$20 RAISED**

YOUR PAGE STRENGTH (2/6)

I have chosen to support the Polar Plunge for Special Olympics BC!

Please donate today to support my chilly challenge!

Special Olympics BC is committed to enriching the lives of individuals with intellectual disabilities and, in turn, the lives of their family members, friends and everyone they've touched. Special Olympics BC provides high-quality year-round sport programs and competitions that help people with intellectual disabilities celebrate personal achievement and gain confidence, skills, and friendships.

The pandemic has a long-lasting, far-reaching impact that Special Olympics BC will be working to overcome for many years. More than ever, we need your support to help rebuild the programs and the community that is critical for instilling confidence in our athletes, opening hearts and minds to inclusion, and breaking down barriers.

Thank you!

Recent Donors [See All](#)

You can customize this message to include a personal touch!

Suggestions:


Write about how you will be completing the Plunge. (Are you taking an icy shower? Are you doing a snow angel? Are you running through a sprinkler or hose?)

Write about why you are Plunging. (Why is Special Olympics important to you personally? Why have you chosen to support this event?)

Write about your history with supporting this event. (How many years have you done the Plunge?)




POLAR PLUNGE
In support of Special Olympics British Columbia

 **POLAR PLUNGE.**
FOR SPECIAL OLYMPICS BRITISH COLUMBIA

[DONATE](#) [JOIN MY TEAM](#) **\$20 RAISED**

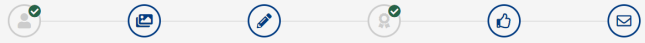
YOUR PAGE STRENGTH (2/6)





Click the chevron to open the drop-down menu


Click "ADD NOW" beside "Add a custom message to your fundraising page"


YOUR PAGE STRENGTH (2/6)





 Create your personal fundraiser page WELL DONE!

 Add a custom image to your fundraising page [ADD NOW](#)

 Add a custom message to your fundraising page [ADD NOW](#)


 Donate to your page to earn a badge on the fundraiser home page showing your support [DONATE](#)

 Share your page on social media to start raising more money [SHARE](#)

 Upload and email your mailing lists to donate [UPLOAD](#)

Untick the "Use default description text" button

EDIT PAGE

Team  [Change](#)

Name your personal page Fundraising goal


Use fundraiser's image and video ☒


Use default description text ☒

[SAVE](#) [CANCEL](#) [DELETE](#)

Edit the text box as you see fit:

EDIT PAGE

Team
 [Change](#)

Name your personal page


Fundraising goal
0

Use fundraiser's image and video [?](#) ☒

Use default description text [?](#) ☐

About

I have chosen to support the Polar Plunge for Special Olympics BC!

Please donate today to support my chilly challenge!

Special Olympics BC is committed to enriching the lives of individuals with intellectual disabilities and, in turn, the lives of their family members, friends and everyone they've touched. Special Olympics BC provides high-quality year-round sport programs and competitions that help people with intellectual disabilities celebrate personal achievement and gain confidence, skills, and friendships.

The pandemic has a long-lasting, far-reaching impact that Special Olympics BC will be working to overcome for many years. More than ever, we need your support to help rebuild the programs and the community that is critical for instilling confidence in our athletes, opening hearts and minds to inclusion, and breaking down barriers.

Thank you!

Change font size

Change text alignment

Change font style

Add hyperlinks

Bold or Italicize

Add photos

Change font colour

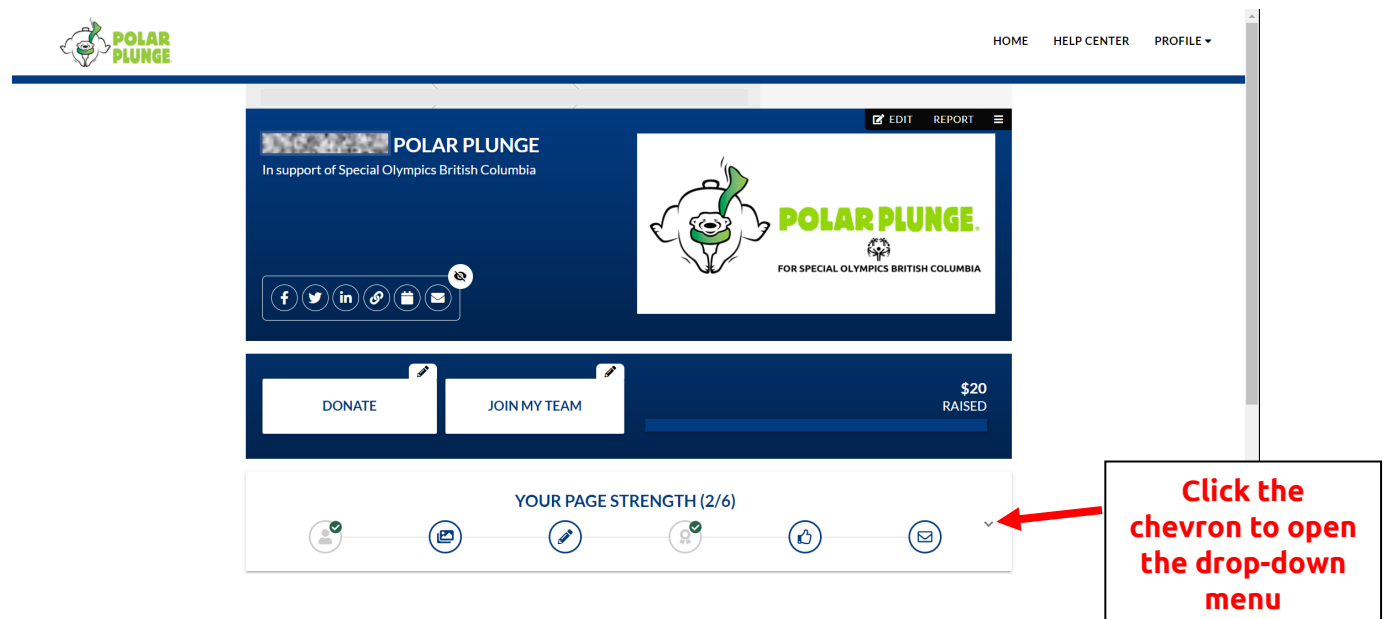
Add emojis

Remember to hit SAVE

SAVE **CANCEL** **DELETE**

Sending Emails:

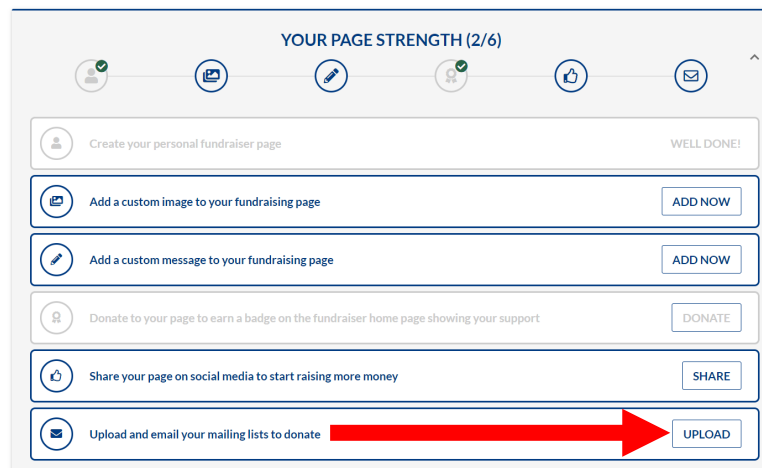
You can use your personal fundraising page to send emails to recruit participants, solicit donations, thank donors, etc.



The screenshot shows a fundraising page for "POLAR PLUNGE" in support of Special Olympics British Columbia. The page includes a header with the logo and navigation links (HOME, HELP CENTER, PROFILE). Below the header is a banner with the Polar Plunge logo and a "DONATE" button. A progress bar shows "\$20 RAISED". At the bottom, a "YOUR PAGE STRENGTH (2/6)" section displays a series of icons representing different tasks. A red arrow points to a chevron icon at the end of this section, with a callout box that says "Click the chevron to open the drop-down menu".

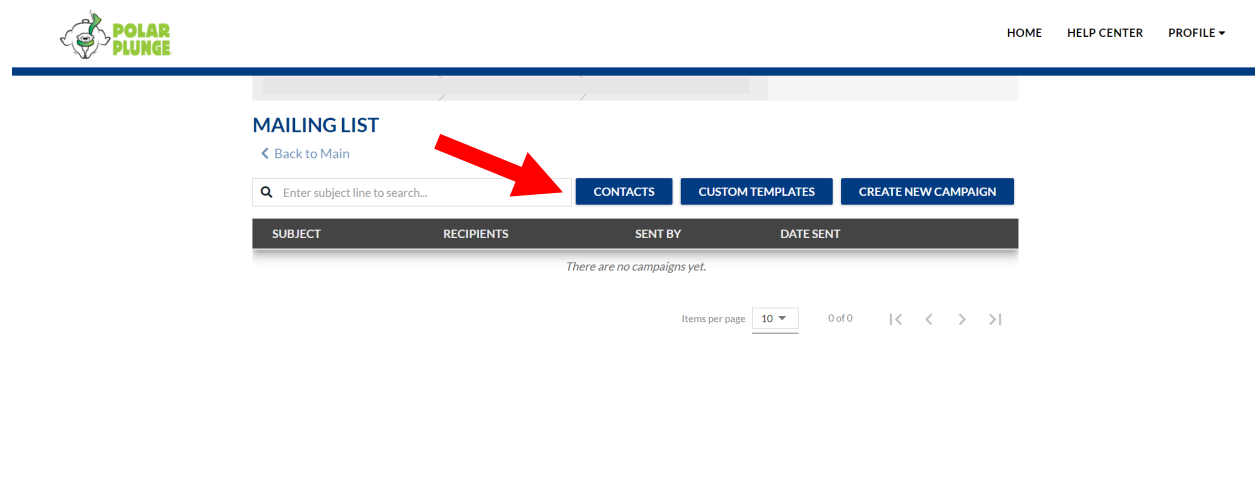
This drop-down menu will appear.

Click "UPLOAD" beside "Upload and email your mailing lists to donate"

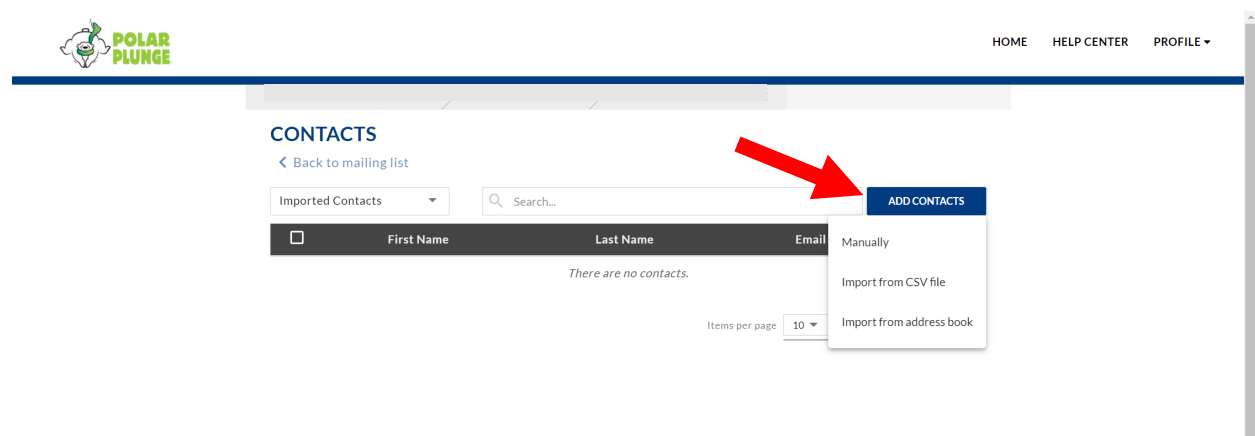


The screenshot shows the drop-down menu that appears when the chevron icon is clicked. The menu is titled "YOUR PAGE STRENGTH (2/6)" and contains a list of tasks with corresponding icons and buttons. The tasks are: "Create your personal fundraiser page" (WELL DONE!), "Add a custom image to your fundraising page" (ADD NOW), "Add a custom message to your fundraising page" (ADD NOW), "Donate to your page to earn a badge on the fundraiser home page showing your support" (DONATE), "Share your page on social media to start raising more money" (SHARE), and "Upload and email your mailing lists to donate" (UPLOAD). A red arrow points to the "UPLOAD" button for the last task.

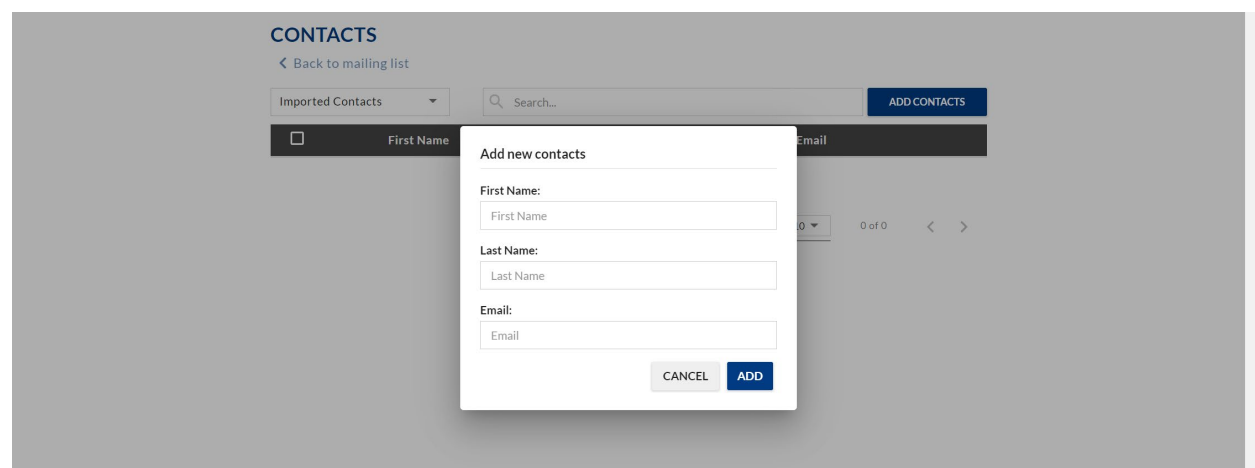
Review and add your contacts:



Add contacts manually, by importing a CSV (Excel) file, or from an address book



Manual method: Type in a first name, last name, and email address. Save by clicking "ADD"



CSV file method: Upload a contact list that has been saved as a CSV file

ADD CONTACTS
[< Back](#)

Import from CSV file

First line of your file must be a header that includes the following columns:
First Name, Last Name, Email, Language

Click to select a file or drag & drop a file here

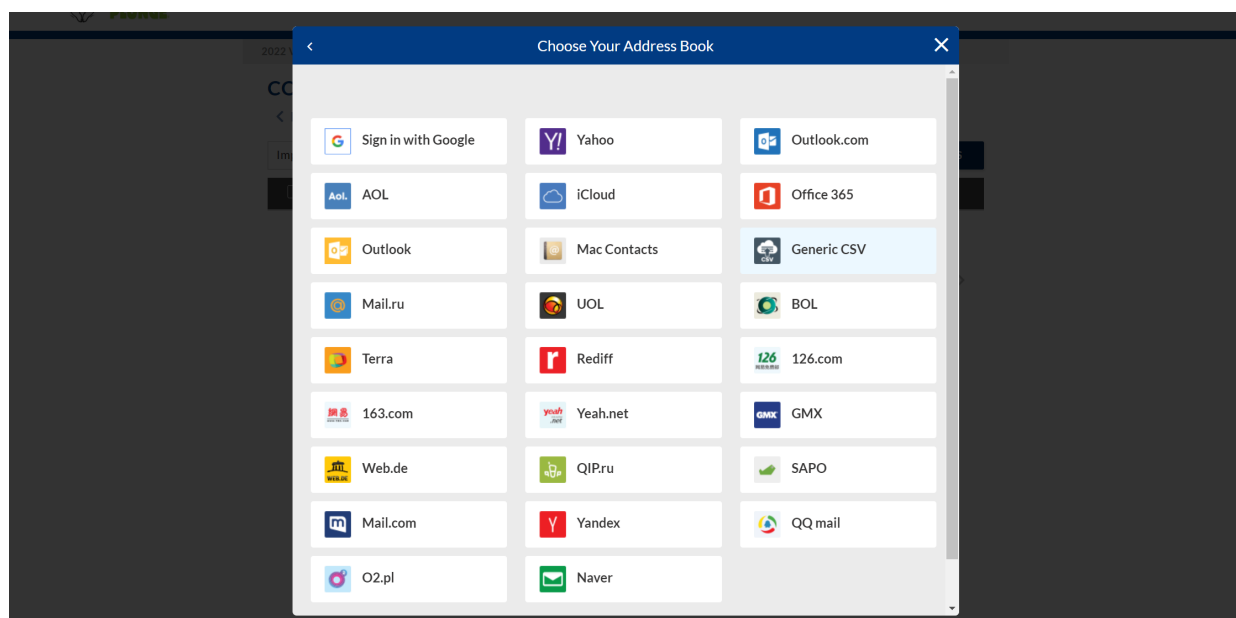
CONTINUE

<input type="checkbox"/>	First Name	Last Name	Email
Nothing to import yet.			

Items per page: 10 0 of 0 < >

CANCEL **SAVE 0 CONTACTS**

Using an online address book:



Use the dropdown menu to see your contacts:

CONTACTS
[< Back to mailing list](#)

Imported Contacts

Donors


ADD CONTACTS

<input type="checkbox"/>	Last Name	Email	
<input type="checkbox"/>	Patty	Polarbear	patty@polarbear.com

Items per page: 10 1 - 1 of 1 < >

Imported contacts are those you added to your contact list.

Donors are those that made a donation to your personal fundraising page.



[HOME](#) [HELP CENTER](#) [PROFILE](#)

MAILING LIST

[Back to Main](#)

[CONTACTS](#) [CUSTOM TEMPLATES](#) [CREATE NEW CAMPAIGN](#)

SUBJECT	RECIPIENTS	SENT BY	DATE SENT
There are no campaigns yet.			

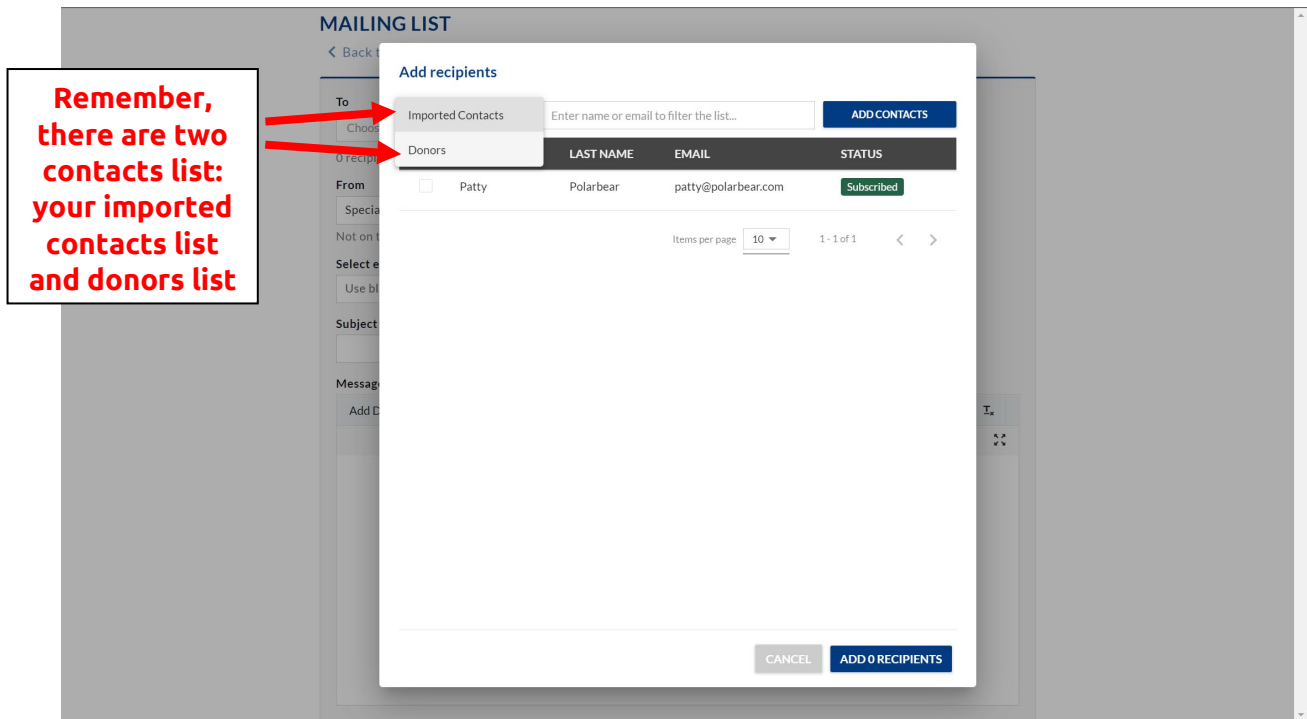
Items per page

10

 0 of 0

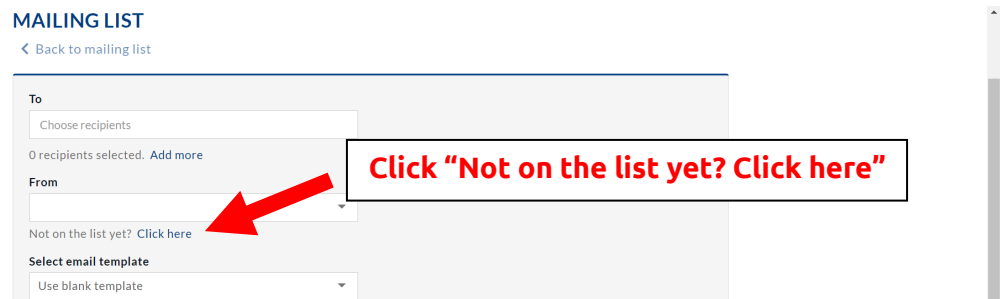
< < > >

Choosing recipient(s):

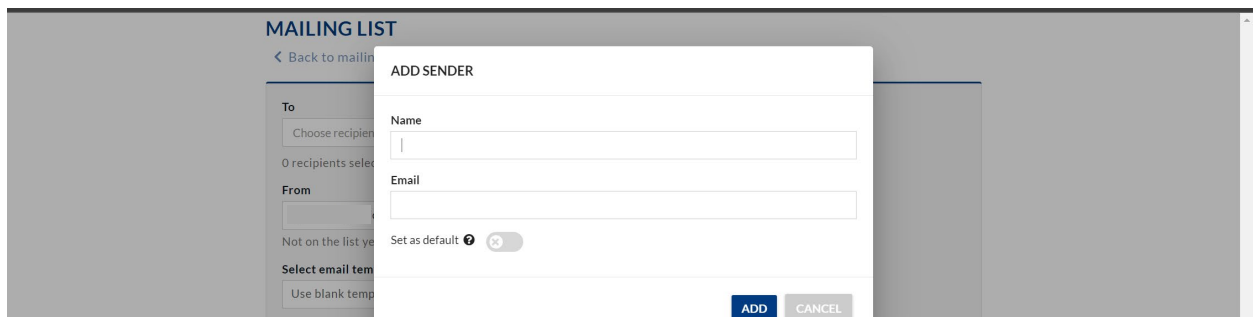


Adding your 'from' name:

(This is the name that will appear as the sender)



Add your name and email address:



You can create your own template, to make sending multiple/duplicate emails easier:

The screenshot shows the Polar Plunge website interface. At the top, there is a navigation bar with the Polar Plunge logo on the left and links for HOME, HELP CENTER, and PROFILE on the right. Below the navigation bar, the 'MAILING LIST' section is displayed. It includes a search bar with the placeholder text 'Enter subject line to search...', a 'Back to Main' link, and three buttons: 'CONTACTS', 'CUSTOM TEMPLATES', and 'CREATE NEW CAMPAIGN'. A red arrow points to the 'CUSTOM TEMPLATES' button. Below these buttons is a table with headers: 'SUBJECT', 'RECIPIENTS', 'SENT BY', and 'DATE SENT'. The table is currently empty, with the text 'There are no campaigns yet.' displayed below it. At the bottom of the table, there is a pagination control showing 'Items per page' set to 10, '0 of 0' items, and navigation arrows. Below the mailing list section, the 'CUSTOM TEMPLATES' section is shown. It has a 'Back to mailing list' link, a search bar, and a 'SEARCH' button. A yellow message box states 'You do not have any custom templates yet.' A red arrow points to a 'CREATE NEW TEMPLATE' button located below the message box.

Draft your template. Send yourself a preview email and hit "Save"

The screenshot shows the 'New Template' form. At the top right, there is a 'CANCEL' link. The form has several input fields: 'Template Name:', 'Subject:', and 'Select email template'. The 'Select email template' dropdown menu is currently set to 'Use blank template'. A red arrow points to this dropdown menu. A tip box with a red border and red text says 'Tip: You can use existing templates as a starting point'. Below the input fields is a 'Message Body' section with a rich text editor. The editor has a toolbar with various formatting options like font size, bold, italic, underline, link, and image. Below the message body, there are four buttons: 'DELETE', 'RESET TO DRAFT', 'SEND PREVIEW EMAIL', and 'SAVE'. Red arrows point to the 'RESET TO DRAFT', 'SEND PREVIEW EMAIL', and 'SAVE' buttons.

Once you save a template, it will appear in your Custom Templates list.