



Special
Olympics
**Unified
Sports**



Unified Sports Program Coordinator

About the Organizations:

Special Olympics Alberta is part of the world's largest sports organization for people with intellectual disabilities: with more than 4.5 million athletes in 170 countries -- and millions more volunteers and supporters. Special Olympics delivers world-class sport programs to people with intellectual disabilities of all ages and a wide range of abilities daily in communities and schools across Alberta. For more information, please visit:

www.specialolympics.ca/alberta or www.specialolympics.ca/alberta/unified-sports.

The Alberta Schools' Athletic Association (ASAA) is the governing body for high school sport in the province of Alberta, administering provincial championships in 12 sports for over 380 member schools. The Association provides ongoing assistance to School Administrators, Athletic Directors coaches and others who seek to provide the best possible experience to Alberta's high school student athletes. For more information, please visit:

www.asaa.ca.

About the Position:

The Unified Sports Program Coordinator is responsible for overseeing the Special Olympics Unified Sports program in high schools across the province. This is a joint position between Special Olympics Alberta and the ASAA, but will work out of the ASAA office in Edmonton, Alberta. (Note: Due to COVID-19 this position will start as virtual but will revert to in-person when safe to do so).

Responsibilities:

The Unified Sports Program Coordinator will:

- Support Alberta high schools in the growth of Special Olympics Unified Sports programs across the province.
- Assist in the running of Unified Sports and para events at cross country and track & field at the ASAA provincial championships.
- Track program milestones and plan for future program growth.
- Represent Special Olympics Alberta and the ASAA at various meetings and conferences.
- Apply for relevant grants/assist with grant applications and reports.
- Provide assistance to the ASAA and Special Olympics Alberta as needed.

Qualifications and Experience:

The successful candidate should possess the following:

- Strong interpersonal, organizational, and time management skills and the ability to do work in a team environment.
- Post-secondary diploma or degree in a related field.
- Experience in event planning is mandatory; prior tournament planning experience preferred.
- Valid driver's license and be comfortable with provincial travel.

Compensation:

\$40,000-\$45,000 plus a comprehensive health benefits package.

To apply:

Only emailed applications will be accepted (must be pdf format). Applications must include a resume and cover letter in order to be considered for this position. Qualified applicants are invited to express their interest by emailing a cover letter and resume by **Wednesday, July 7, 2021**, to the email address below. Only those selected for an interview will be contacted.

Shanna Kurylo, ASAA Inclusive Sports Program Director

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