

## **Job Description** **Team Doctor, National Team**

Special Olympics World Winter Games Sweden 2021

### **Overview:**

The National Team Program (NTP) is designed to provide athletes, coaches and mission staff with a formalized approach to training and preparation for World Games. The program ensures that Special Olympics (SO) athletes in Canada have access to quality training, coaching and competitive opportunities to ensure optimal training, performance and a positive experience as a member of the National Team.

A strong team of coaches and mission staff are needed in order to support the athletes through their preparation and at the Games, we encourage both veterans of the program, and newcomers to apply if interested.

**Title:**                **Team Doctor**

**Scope:**            The role of the Team Doctor is to organize, prepare and provide medical consultation, services and support to the members of the Special Olympics Canada National Team leading up to and during the Special Olympics World Games.

### **Accountabilities:**

The Team Doctor is a volunteer position accountable to the National Team Chef de Mission and Team Managers. The Team Doctor also works closely with Special Olympics Canada in the implementation of his/her duties.

### **Responsibilities:**

#### **Pre Games:**

- Act as a role model and conduct yourself within the National Team Program Code of Conduct.
- Be familiar with the Athlete Agreement and the roles and responsibilities of the Chef de Mission, Team Managers, Coaches and Mission Staff.
- Review and be familiar with the information on each team member's Medical Information Form. This includes reviewing all medications and contacting parents/guardians or personal physicians, as required, to clarify medical issues which may present challenges.
- Create a summary, by sport, of critical health information from athlete medical forms.
- Lead on decision-making as it pertains to medical concerns, problems, and/or issues with athletes and/or coaches.
- Act as a resource to athletes, coaches and mission staff on health matters and for injury prevention and rehabilitation.
- Provide information and tips on health related matters for inclusion in National Team materials.

- Develop a “Guide for Travel” to help prepare athletes and coaches for travel to the Games and for any local environmental/geographic/cultural factors that may affect athletic performance.
- Attend and participate in National Team and/or Sport Specific Training Camps.
- Prepare a kit of medical supplies to be used by the Team at Games, adhering to Canada/Sweden Customs laws for traveling with medications, as required.
- Work within the lines of communication set by Management Team
- Actively participate in all scheduled conference calls as required.
- Liaise with GOC/SOI as necessary

### **During Games:**

- Act as a role model and conduct yourself within the National Team Program Code of Conduct.
- Travel to and from the World Games as part of SO Team Canada.
- House with SO Team Canada delegation in the Athlete’s Village for the duration of the World Games.
- Oversee the evaluation and treatment of medical situations that arise during travel.
- Be available to provide medical directives to SO Team Canada members with the understanding that hands on medical service will be provided by the Games Organizing Committee Medical Services Department.
- Attend Games medical meetings organized by GOC/SOI
- Oversee medical treatment provided by the Games Organizing Committee and/or local community medical services.
- Visit various sport venues and athlete villages to monitor health/medical matters, including appropriate resourcing of practitioners for situations that may arise as a result of competition.
- Track and maintain detailed records of all medical issues and/or treatments experienced by SO Team Canada.
- Work with Management Team to determine information flow to Head Coaches and Assistant Coaches as it pertains to medical matters.
- Establish the protocol and process for the administering of athlete medications by athletes, Coaches and/or Mission Staff.
- Assist with ensuring the safety and security of SO Team Canada.
- Maintain and distribute non-prescription medical supplies as required.
- Assist with problem solving as it pertains to athletes and coaches.

### **Post Games:**

- Submit all medical incident reports and/or GOC medical reports to Special Olympics Canada.
- Return all medical summary sheets and medical forms to Special Olympics Canada.
- Participate in a post-Games evaluation process

### **Qualifications:**

- Be a current and fully licensed Medical Doctor in Canada with appropriate insurance coverage
- Minimum of two years experience in the medical field, preferably in Sports Medicine. Certification through the Canadian Academy of Sport Medicine is a significant asset.
- Excellent communication, organizational and administrative skills
- Experience in crisis management
- Strong interpersonal and problem solving skills
- Knowledge of Special Olympics in Canada
- Experience working in a multi-sport Games setting is an asset

- Experience working with athletes with an intellectual disability is an asset
- Ability to work in a flexible, team environment
- Communication (verbal and written) in both English and French is an asset

**Time Commitment (may be subject to change):**

- April 2020 – First Mission Meeting (3 days including travel)
- May or June 2020 – Team Training Camp (4-5 days including travel)
- Fall/Winter 2020 - Sport Specific Training Camp (3-4 days including travel)
- December 2020 - Final Mission Meeting (3 days including travel)
- January 30-February 14, 2021 (tentative) – Staging Camp, Send-Off & World Games (inclusive of travel and Host Town Program)
- January 2020 to March 2021 on-going team / planning responsibilities