

POSITIVE CASE TIMELINE

WHO	1-2 HOURS FROM NOTIFICATION	WITHIN 24 HOURS OF NOTIFICATION	WITHIN 14-21 DAYS AFTER NOTIFICATION
Regional Health Authority or Participant	Whomever is notified or aware of a positive test must contact the VP, Sport* for SOBC		
Head Coach	Notify VP, Sport* of the confirmed case		
VP, Sport and Head Coach		Initiate plan to notify program participants of the case	
		Pause program	
VP, Sport	Notify Local Coordinator of case and process		
	Notify CEO and Communications Manager of the case		
CEO	Notify SOBC Board of Directors and SOC of the case		
Communications Manager		Develop key messaging	
VP, Sport		Circulate key messaging to staff and the Local	
VP, Sport			Follow up with the participant re: their recovery.
Head Coach			Follow up with other participants to ensure there are no additional positive tests.
Sport Manager			Notify Local of their ability to resume the program.

*If the VP, Sport is unavailable, notify the CEO.