



***Special
Olympics***
British Columbia

**SPECIAL OLYMPICS BC
EVENT PLANNING GUIDE
FIGURE SKATING
SUPPLEMENT**

Updated August 2012

SPECIAL OLYMPICS BC - EVENT PLANNING GUIDE
FIGURE SKATING
JOB DESCRIPTIONS – OFFICIALS



The following officials are required to host a quality figure skating competition. All officials should be aware well in advance of the event, what their job involves, the time commitment, (specific times the volunteer is required to be available) who they will be working with, and any supplies they may require.

Primary Officials

Chief Referee

Qualifications

- Experience acting as a Chief Referee at either a Generic or Special Olympics competition
- Successfully completed the Skate Canada – BC/YK Section Officials Training Program.
- Registered on the official Skate Canada – BC/YK Section judges and accountants list.

Assistant Referee

Qualifications

- Experience with either a Generic or Special Olympics competition
- Successfully completed the Skate Canada – BC/YK Section Officials Training Program.
- It is recommended that the Assistant Referee be registered on the official Skate Canada – BC/YK Section judges and accountants list.

Chief Accountant

Qualification

- Experience acting as a Chief Accountant at either a Generic or Special Olympics competition
- Successfully completed the Skate Canada – BC/YK Section Officials Training Program.
- Registered on the official Skate Canada – BC/YK Section judges and accountants list.

Judges

Qualifications

- Experience judging at either a Generic or Special Olympics competition
- Successfully completed the Skate Canada – BC/YK Section Officials Training Program.
- Registered on the official Skate Canada – BC/YK Section judges and accountants list.

Note: The panel must consist of an odd number of judges and must be composed of no fewer than three (3) individuals.

Note:

Due to the unique nature of the sport of Figure Skating it is recommended that locals wishing to host a regional qualifier approach a well established generic competition with the intention of hosting a joint event. The rationale for this approach is multi-faceted including but not limited to the following:

- 1. The low athlete numbers experienced by the sport of Figure Skating within Special Olympics BC make it difficult for any one region to host a quality competitive opportunity for athletes and coaches. As such it is in the best interests of athletes and coaches to host joint events for the purposes of qualifying for Provincial Games.***
- 2. The resources necessary to host a quality Figure Skating competition are extensive, i.e. Ice Time and Certified Officials. By building a partnership with a well established generic competition and/or generic club your access to these resources will be enhanced.***

MEDICAL REQUIREMENTS

The following are the minimum requirements for medical coverage at sanctioned Special Olympics BC Figure Skating competition.

- Two (2) First Aid attendants - (standard certification)

AWARDS

All competitors are to be awarded participation ribbons with the athlete obtaining the highest, second highest and third highest score in each gender, level and event receiving 1st, 2nd and 3rd place awards accordingly.

For Example: The highest, second highest and third highest score in the following event would receive 1st, 2nd and 3rd place awards accordingly.

Level One
Event - Singles
Gender - Male

Level - Two
Event - Singles
Gender - Male

Level III
Event - Singles
Gender - Male

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EQUIPMENT CHECK LIST



EQUIPMENT	NUMBER REQUIRED	CHECKED
Folding Tables	4	_____
Special Olympics banners	2	_____
Sponsor banners	Dependent on Sponsors	_____
Awards Stand	1	_____
Stopwatches	2	_____
Public address system	1	_____
Stereo with CD/Tape	1	_____
Results board (for unofficial results)	1	_____
Announcement board	1	_____
Hand held walkie-talkies (headsets)	4-6	_____
Awards - ribbons or medals	Dependent on Reg.	_____
Paperclips	1 box	_____
Paper	1 box	_____
Pens/Pencils	2 doz.	_____
Clipboards	5-8	_____
Small tool kit (pliers, screwdrivers, hammer)	1	_____
Padded Officials chairs	Dependent on # of Officials	_____



FIGURE SKATING REGISTRATION FORM

Name:	Gender:	Age:
Local:	Coaches:	
<u>Singles Level</u> <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3 <input type="checkbox"/> Level 4 <input type="checkbox"/> Level 5 <input type="checkbox"/> Level 6	<u>Pairs</u> <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3	<u>Ice Dancing</u> <input type="checkbox"/> Level Ia <input type="checkbox"/> Level Ib <input type="checkbox"/> Level Ic <input type="checkbox"/> Level II <input type="checkbox"/> Level III <input type="checkbox"/> Level IV



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<u>Singles Level</u> <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3 <input type="checkbox"/> Level 4 <input type="checkbox"/> Level 5 <input type="checkbox"/> Level 6	<u>Pairs</u> <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3	<u>Ice Dancing</u> <input type="checkbox"/> Level Ia <input type="checkbox"/> Level Ib <input type="checkbox"/> Level Ic <input type="checkbox"/> Level II <input type="checkbox"/> Level III <input type="checkbox"/> Level IV