

Roles and Responsibilities of the Safety Program Volunteer

Special Olympics
Alberta



This volunteer position will support the Head Coach in ensuring that all COVID-19 safety protocols and processes for the sport program are in place and adhered to by all participants. Several Program Safety Volunteers may support a program, depending on program size.

This volunteer will participate in the necessary COVID-19 related learning sessions prior to the program starting so that they understand the expectations in place to provide a safe and positive return to sport for all involved (coaches and other volunteers are still required to participate in learning sessions).

Duties include:

- Ensures program has sufficient amount of hand sanitizer and cleaning supplies prior to start
- Assists coaches in ensuring physical distancing rules are followed upon arrival, during, and departing the program
- Ensures signage and physical distancing barriers are in place prior to athletes arriving
- Ensures that the Attendance Protocol and Tracker for Special Olympics Canada Activities (Appendix C) is completed as each participant enters the program
- Ensures screening and attendance is recorded at each program, that all attending are registered with Special Olympics Alberta, and that emergency contact information is on hand at every program
- Ensures all health protocols are followed during the program
- Ensures coaches have gloves and masks available for situations requiring first aid or medical attention until first responders arrive
- Ensures participants know where hand sanitizer/hand washing station is located and that each participant washes their hands prior to and during the program
- Supports athletes in recognizing if washroom facilities are available, and ensures that only one person is using the facilities at a time (this may differ based on facility protocols)
- Assists coaches in making sure athletes are not sharing equipment or personal items such as water bottles
- Ensures all athletes have been picked up or left the program area at the end of each session
- Ensures that all equipment used is cleaned at the end of each session

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