



SPORT TECHNICAL PACKAGE

BOCCE



EVENT:
PLACE:
DATE:



PROVINCIAL BOCCE CHAMPIONSHIP TECHNICAL PACKAGE

Technical Packages are a critical part of Special Olympics Newfoundland & Labrador Championships. They prescribe athlete, coach, Chef de Mission and mission staff quotas (where applicable) as well as eligibility requirements. They also assist the organizing committee by detailing tournament formats and scoring procedures, assist Head Coaches in verifying eligibility, help with budgeting by describing the number of participants permitted, and advance coaching certification by stating minimum requirements.

Every championship coach, Chef de Mission, sport chairperson and club coordinator/chair has an obligation to read and understand every aspect of the Technical Package. Failure to do so could cost an athlete his or her eligibility for the championship or could affect final standings or the conduct of the competition. If someone does not understand an aspect of a Technical Package, he or she is to seek clarification from SONL through his or her head coach.

Technical Packages are developed primarily by SONL, in consultation with Special Olympics Canada, Provincial/Territorial Chapters and National Sport Organizations (where applicable), following the principles, guidelines and requirements of SONL. As the overall governing body of the championship, SONL has the ultimate authority for Technical Packages, but this authority is exercised only with the knowledge and understanding of the clubs concerned.

If an individual wishes to initiate a change to a Technical Package leading up to a championship, the desired change should be first directed to the club coordinator/chair or Head Coach/Chef de Mission. They will evaluate the merits of the change and will, if it has merit, submit the requested change, with rationale to SONL. Minor corrections will be considered at almost any time. These time frames reinforce the importance of a complete understanding of the Technical Package early.

Table of Contents

Venue.....	4
Participants.....	4
Competitors.....	4
Staff	4
Age Category	4
Eligibility	4
Coaches.....	4
Competitors.....	5
Competition.....	6
Equipment/Safety Requirements	6
Rules	6
Schedule	6
Practice/Warm Ups	6
Competitive Attire	6
Competitive Equipment.....	6
Divisioning/Seeding	7
Number of Games	7
Game Time	7
Tournament Format	8
Skills Assessment/Team Registration and Divisioning	8
Technical Officials.....	9
Protest Procedures.....	9
Head Coaches Meeting.....	9
Schedule	9
Meeting Attendance.....	9
Results	10
Award Presentations	10
Divisioning Document Distribution	10
Divisioning Document – 5000-02	11
Coach Certification Exemption Form.....	18



Venue

There will be **XXX** Bocce Courts available at a time.

The following support facilities should be available at both the venue:

Practise Area
Medical Area
Scoring/Timing Area
Wheelchair Accessible
Washrooms

Parking:

Participants

Competitors

All SONL athletes 10 or older who are registered in a bocce program may compete.

Staff

Coach quotas are allocated as per Provincial Policy 5000-07
The athlete to coach ratio for Bocce is a maximum of 5:1
The ratio of mission staff to coach is a maximum of 4:1
All Teams may have 1 Chef de Mission
Teams who have 12 or more athletes may have a Team Manager

Clubs can request in writing to SONL and the Organizing Committee to request additional support staff if needed. The Organizing Committee in consultation with SONL will make the decision on a case by case basis.

Age Category

All bocce athletes must be 10 years of age or older as of the first day of competition

Eligibility

Coaches

Any coaches listed on the official registration form must obtain the following certification prior to the championship.



- 125 Hours of coaching Bocce OR
- SOC/NCCP Community Course

Exemption Process

All coaches selected to attend the championship must provide proof of certification to the Provincial Office no later than *30 days prior* to the championship. Should a coach fail to meet the required certification, he/she may apply to the Provincial Office for an exemption. The application must outline the reasons for the exemption, and detail the reason(s) for incomplete certification. Should an exemption be granted, the coach will be eligible to attend the respective championship. It should also be noted that a coach who received an exemption would not be eligible for any further exemptions in the respective sport (i.e. he/she must meet all certification requirements prior to the next championship).

Appendix C Coach Exemption Form

Competitors

1. Athletes must be registered with an accredited Special Olympics Club, and be active in a Special Olympics program
2. The athlete must have been training in bocce for a minimum of 1-sport season (the season prior to the championship in the same Special Olympics year)
3. A team registration form for each team participating at the championships, adhering to the minimum and maximum number of players per team, outlining the qualifying distances must be submitted to SONL by the established deadline date:
4. Teams who arrive at the championship with either:
 1. Less than the minimum number of players
 2. Arrive with the minimum number of players yet drop below the minimum number of players for the duration of the championship shall be eligible to pick-up an additional athlete from another club if available, pending the athlete is in the same division
5. No additional players shall be permitted to the team registration sheet after it has been submitted to SONL, with the exception of athlete deletion and/or additional to a maximum of two (2) players (as outlined in the injured player pick-up rule) to meet the number of athlete on the team roster that was submitted to SONL.
6. There will be a maximum number of **XX** teams (4 athletes per team + 1 spare) accepted for this competition.



Competition

Equipment/Safety Requirements

All athletes must arrive at the competition venue prepared and equipped to compete

Rules

The competition will be run according to Special Olympics International rules for Bocce competitions, except when they are in conflict with Special Olympics Canada rules (<http://www.specialolympics.ca/learn/official-sports-and-rules>) In such cases SOC rules shall apply.

At the Provincial Bocce Championship the event offered will be Team Competition.

Team Competition (a team consists of four (4) athletes with an additional athlete as a spare)

There will be zero tolerance for unsportsmanlike behavior

Schedule

The athletics competition will take place over a one (1) day period.

Practice/Warm Ups

Competitive Attire

Special Olympics Newfoundland & Labrador (SONL) Policy 3000-01, Use of Commercial Messages on Uniforms or Equipment will be adhered to at the championship. (*Appendix D*)

NOTE: Open toed footwear will not be permitted during the competition.

Competitive Equipment

The organizing committee (OC) in conjunction with SONL will provide the following implements for competition:

- Bocce Courts (as per SOC Summer Sport Rules <http://www.specialolympics.ca/learn/official-sports-and-rules>)
- Colored Paddles



NOTE: All club teams that are able must bring a set of Bocce Balls including a Pallina within the following specifications: The ball used during a provincial level competition should be Pheno Tech 107mm. (These bocce balls are carried by Canadian Tire - Product # 84-2110-6).

- Bocce balls may be manufactured of wood or a composition material and must be of equal size. Official tournament ball sizes may be from 107 millimeters (4.20 inches) to 110 millimeters (4.33 inches). The color of the balls is immaterial provided that the four balls of one team are clearly and visibly different from the four balls of the opposing team.
- The pallina must not be larger than 63 millimeters (2.5 inches) or smaller than 48 millimeters (1.78 inches) and should be of a color visibly distinct from both teams' bocce balls colors.

NOTE: If a club/athlete requires the use of a delivery ramp, it will be the responsibility of the club to provide one.

Divisioning/Seeding

Divisioning for Bocce will be as follow. SONL will division teams based on the team average submitted by the Head Coach using the Athlete Skills Assessment Form (*Appendix F*) and Team Registration Form. There will be NO seeding or preliminary round in this competition. SONL has the final authority on divisioning. Divisioning cannot be challenged through the protest procedures. There will be a minimum of three (3) and a maximum of eight (8) teams per division.

The Maximum Performance Rule (MPR) shall NOT be in effect for this championship.

Please refer to (*Appendix A*) for divisioning procedures.

Number of Games

Step 1: Teams are placed in divisioning groupings based on the Athlete Skill Assessment and Team Registration Form

Step 2: Teams will play Round Robin within their division. Each team will play a minimum of 3 games during the Round Robin.

Game Time

Team Event: A regulation game is completed once one team scores 16 points or the maximum time has elapsed – 1 hour of play. A new frame will not begin after 45 minutes of play.



Tournament Format

There will not be a preliminary round. Standings after the round robin will determine when and who a team will play during the medal round.

Teams/players are expected to play all scheduled games despite their relevance on the outcome of the tournament.

a. **Tiebreaking: Medal Games**

If a game is tied when the maximum allowable time has elapsed play will continue until the tie is broken.

b. **Tiebreaking: Round Robin**

If team standings are tied after the completion of the round robin, total points for and against will determine which teams play and who they play in the medal round.

Skills Assessment/Team Registration and Divisioning

Each team will be required to complete an Athlete Skills Assessment Form and Team Registration Form. Clubs are asked to complete the form by using the guidelines listed below:

Athlete Skills Assessment Form (*Appendix F*):

- Each athlete should play three modified games, called a set. The athlete should alternate from each end of the court and play the following allotted balls. The athlete should not surpass the foul line when he/she plays the allotted balls.
- The coach should place the pallina at the 30-foot line, and the player should play three (3) balls. The coach will measure the closest two (2) balls and record their distance in centimeters. The coach will calculate the average of the two (2) closed balls measured and record on the Athlete Skills Assessment Form.
- The coach will then place the pallina at the 40-foot line, and the player should play three (3) balls. The coach will measure the closest two (2) balls and record their distance in centimeters. The coach will calculate the average of the two (2) closest balls measured and record on the Athlete Skills Assessment Form.
- The coach will then place the pallina at the 50-foot line, and the player should play three (3) balls. The coach will measure the closest two (2) balls and record their distance in centimeters. The coach will calculate the average of the two (2) closest balls measured and record on the Athlete Skills Assessment Form.



- Once all athlete scores have been recorded. The coach will calculate each athlete average score, across all three distances and record it on the Athlete Skills Assessment Form.
- Coaches should then select their teams based upon the Athlete Skills Assessment Form. Once teams have been selected the coaches can complete the Team Registration Form and calculate and record the team average. (*Appendix F Athlete Skills Assessment Form/Team Registration Form Sample*)
- The Sport Chair will use the team average to place teams in their correct division.
- During this process, if the pallina is moved from its spot at 30ft, 40 ft or 50ft it is to be replaced on the sport before the next ball is rolled and before any measurements are taken.
- Measurements will be taken from the center top of the bocce ball to the center top of the pallina.

Technical Officials

The organizing committee will select and provide technical officials who are experienced with bocce.

Protest Procedures

All protests must be endorsed by the Head Coach and submitted **in writing** by the **Head Coach** to the **Bocce Sport Chair** within 30 minutes following the posting of results. The protest fee of \$50.00 must accompany all protests. Any discrepancies in results (as posted) should first be checked with **Results Personnel** (located in the soccer hut/results area at the venue.)

Please find attached (*Appendix B*) a copy of the Protest Form to be utilized for the Provincial Bocce Championship.

Head Coaches Meeting

Schedule

There will be a head coaches meeting prior to the start of competition.

Meeting Attendance

Clubs are not limited to the number of representatives they can send to the coaches meetings, yet only **ONE** representative is permitted to speak.



The speaking representative will be asked by the chair to introduce themselves along with the rest of the representatives from their club at the beginning of each meeting.

Results

Unofficial results will be posted in a designated area immediately following each game. Official results will be posted on the tournament bracket board after the 30 minute protest period has ended for each game.

Award Presentations

Award presentations for bocce will be awarded immediately following the end of competition day as the official final results are available. Gold, silver and bronze medals will be awarded to the first, second and third place athletes respectively in each division.

Ribbons will be given out in reverse order at the podium/place marker prior to the medal winners. Medal recipients stand in their respective places on the podium/place marker while athletes who earn ribbons stand to the side of the podium/place marker.

Divisioning Document Distribution

Pre-competition: Divisioning documents will be distributed to each team's Head Coach/Chef de Mission prior to the championship via email. A printed copy for each Head Coach and Chef de Mission will also be included in the Head Coach Package which will be distributed during the Head Coaches meeting prior to the competition start. It is the responsibility of the Head Coach/Chef de Mission to review the divisioning documents and insure that all information contained within is correct. Once a Head Coach/Chef de Mission reviews the divisioning documents no dispute can be made on site.



Appendix A - Divisioning

SECTION	Training & Competition		5000-02
TOPIC	Divisioning Document – 5000-02		PAGE 1 OF 4
EFFECTIVE DATE	April 1993	LAST UPDATED	February 2013

Preamble:

Special Olympics divisions athletes on the basis of ability. This process outlines the most equitable competition environment for all Special Olympics athletes.

Divisioning Process for Individual Sports

Step 1: Divide by Gender

Step 2: Divide by Age (21 and under, 22 to 39, 40 and over). If there are not enough athletes in an age group to create meaningful competition, age groups may be combined.

Step 3: Divide by Ability

Proceed on the premise that the recommended performance difference between athletes in a division is 25%

Step 4: Divide number of athletes registered in an event

For 3 or more athletes:

Place athletes into division no less than 3, no more than 8

If you have more than 8 athletes in a division reduce the performance percentage to produce new ability groupings – 5% at a time is suggested. For example an ability group could be reduced to 20% difference in performance to create two ability groupings

For 2 Athletes entered into an event:

Athletes compete against each other providing they are of the same gender.

For 1 athlete entered into an event

An athlete would compete against their own divisioning time in the event. If they are competing against their own divisioning time medals would be awarded as follows

Gold Medal: Final performance is better than the divisioning performance

Silver Medal: Final performance is the same as or less than the seed performance by 10%

Bronze Medal: Final performance is less than the seed performance by 11-25%

For events that are not divisioned the athlete would be awarded a gold medal.



SECTION	Training & Competition		5000-02
TOPIC	Divisioning Document – 5000-02		PAGE 2 OF 4
EFFECTIVE DATE	April 1993	LAST UPDATED	February 2013

Divisioning Process for Judged Sports

Step 1: Divide by gender

Step 2: Divide by Age (21 and under, 22 to 39, 40 and over). If there are not enough athletes in an age group to create meaningful competition, age groups may be combined.

Step 3: Divide by ability, using predetermined levels of ability as outlined in sport rules

Step 4:

Figure Skating

If there are more than 8 competitors in a level, athletes will be divisioned by ability using their element scores

Rhythmic Gymnastics

If there are more than 8 competitors in a level a divisioning round will be run. Athletes will be placed in their final division according to their all round scores.

Divisioning For 10 Pin Bowling

- i. Events shall be divisioned by ability and gender.
- ii. Classification for divisioning will be based upon no more than 8 competitors/teams per division.
- iii. For competition, there must be a minimum of 3 entries in any one event.
- iv. Handicapping for 10-Pin Bowling events will be 90% of the difference between the participants' entering average and the scratch score of 180.

NOTE: If a bowler has an average better than 180, then the number 180 can be adjusted.

- v. When establishing divisions for competition...
 - a) Individuals will be placed into categories based on their average.
 - b) Doubles teams will be placed into divisions based upon the bowlers' combined averages.
 - c) Teams will be placed into divisions based upon the bowlers' combined averages.
- vi. An individual athlete may or may not be assigned to the same division for the individual, doubles team and team competitions.
- vii. Divisions will be established by the tournament director in consultation with the National Office. Divisions shall not be protested.



SECTION	Training & Competition		5000-02
TOPIC	Divisioning Document – 5000-02		PAGE 3 OF 4
EFFECTIVE DATE	April 1993	LAST UPDATED	February 2013

Divisioning for Team Sports

Step 1: Teams are placed in divisioning round groupings based on the Team Skill Assessment.

Step 2: The divisioning round will consist of two days of regulation length games.

Step 3: Following the divisioning round teams will be placed in final divisions. Result from the divisioning round will not carry forward to the final round.

Maximum Performance Rule (MPR)

Divisioning heats are conducted to ensure that athletes compete against athletes of a similar ability level in their final competition. To ensure that athletes compete at the best of their ability during the divisioning round, the maximum performance rule will be implemented.

Maximum performance would indicate that there should be no more than 15% difference in performance between divisioning and final events. If an athlete exceeds their divisioning event performance by 15% in the final round of competition the following shall occur.

- Athlete is flagged under the Maximum Performance Rule (MPR)
- The athlete will be re-divisioned and placed in the correct division as indicated by their time/distance.
- The athlete will be eligible for a medal if their time/distance warrants.
- Re-divisioning will not affect the standing of athletes in the division where the flagged athlete is placed. (i.e. re-divisioned athlete places third in new division, current athlete in division will also be awarded third place).
- Flagged athlete will not receive any selection points (for advancement to higher levels of competition) for the event.
- The Maximum Performance Rule would not apply if an athlete when re-divisioned would still be placed in the same division.

If the coach is of the opinion that his/her athlete has not competed at the best of their ability in the divisioning race, and may be in danger of violating the MPR, they have the option to submit a faster time for their athlete so that they can be placed in a division which reflects their ability.



SECTION	Training & Competition		5000-02
TOPIC	Divisioning Document – 5000-02		PAGE 4 OF 4
EFFECTIVE DATE	April 1993	LAST UPDATED	February 2013

If an athlete falls or is disqualified in their divisioning event the coach has the following options:

- 1) Submit a faster time or longer distance/greater height
- 2) Concede the event qualifying time/distance/height
- 3) Rerun of the event*

***NOTE:** The following events are eligible to be rerun:

Cross Country: 100m & 500m

Snowshoeing: 100m & 200m

Speed Skating: 111m & 222m

Athletics: 50m, 100m, 200m, 400m, Hurdles,

Aquatics: All 25m, & 50m races

If an athlete falls or is disqualified in the second divisioning race they will have the following two options:

- 1) Submit a faster time
- 2) Concede the event qualifying time

IMPLEMENTATION OF THE MAXIMUM PERFORMANCE RULE CANNOT BE PROTESTED.

Cross Country Skiing Exception

For sports like Cross Country Skiing, where environmental changes can impact the performance of the athlete, the following procedures should be implemented:

Prior to the start of each cross country divisioning event, a forerunner would ski the track to determine a baseline time for the course. The same forerunner would ski the track again prior to the final race in each event to establish if the track conditions favour a faster time. This will establish if a percentage change is required to be made to the maximum performance rule. Coaches will be informed if a percentage change is to be made.



Appendix B – Protest Form

Club: _____

Date of Incident: _____

Time of Incident: _____

Event: _____

Name and number of athlete(s) involved:

1. Name: _____ Club: _____

2. Name: _____ Club: _____

3. Name: _____ Club: _____

4. Name: _____ Club: _____

List of Rule(s) Alleged To Have Been Infringed:

Statement Of Facts:

Request Of The Referee:

Signed by:

Head Coach (or designate)

Club

Received by:

Athletics Sport Chair

Time

Date

PROTEST COMMITTEE USE ONLY

Protest Fee Paid: Yes _____ No _____

Protest Committee Decision: Accepted _____ Rejected _____

Protest Committee Initials: _____

Note: A protest, signed by the Head Coach (or designate), must be made to SONL within 30 minutes following the posting of results and/or the end of a game. A protest fee of \$50 must accompany all written protest.

Appendix B



Appendix C - Protest and Appeal Procedure

A reminder that all protests must be endorsed by the Head Coach and submitted **in writing** by the **Head Coach** to the **Sport Specific Manager/SONL** within 30 minutes following the posting of results.

The protest fee of \$50.00 must accompany all protests.

Any discrepancies in results (as posted) should first be checked with the **Results Centre**.

The protest committee will be comprised of:

1. Sport Manager
2. Head Official
3. SONL Designated Representative

Protest forms to be utilized for the 2016 SONL Provincial Athletics Championship were included in the technical package.

The results of the protest committee will be rendered to the Head Coach immediately following the review and follow-up in writing.

Should a Club wish to appeal a protest, decision, the Head Coach must submit a request in writing to SONL Staff. The Appeals Committee will review the request for an appeal to determine if there are grounds for an appeal. If satisfied that there are not sufficient grounds for an appeal, the Committee will notify the Club in writing of its decision. This decision is discretionary and cannot be appealed.

If deemed to have sufficient grounds, the Club will be notified immediately and the appeal will be heard as soon as time permits. Once the appeal has been heard the committee will notify the Club in writing of its decision.

The Appeals Committee will be composed of:

1. A Chair
2. SONL Representative
3. OC Representatives

Grounds for Appeal

An appeal of a protest decision shall only be heard if there are sufficient grounds for the appeal. Sufficient grounds include, but are not limited to:

- a) failing to follow procedures as outlined above
- b) making a decision which was influenced by bias
- c) failing to consider relevant information or taking into account irrelevant information in making the decision
- d) availability of new information not heard during the appeal

Appendix C



Appendix E – SONL Policy 3000-01 & 5000-08

Section:	MARKETING AND PUBLIC RELATIONS	3000-01
Topic:	<i>Use of Commercial Messages on Uniforms Or Equipment at Provincial Games</i>	
Policy Type:	Provincial	
Effective:	November 2005	Page 1/1

1. Advertising is not permitted on the equipment used or the uniforms and/or numbers worn by athletes or by any person with an official function other than the normal commercial markings on retail goods during the competition.
2. Athletes not actively involved in competition may wear apparel, carry and use non-sports equipment items, such as tote bags, bearing small and attractively designed identification of corporate or organizational sponsors.
3. Volunteers, other than sport officials, may wear jackets, t-shirts, caps and other apparel bearing small and attractively designed identification of corporate and organization sponsors at sports venues.
4. During the Opening and Closing Ceremonies, athletes, coaches, team delegates and other official members in the Parade of Athletes are not permitted to wear uniforms which bear corporate or organizational identification.
5. Athletes may not endorse products by displaying them in interviews or ceremonies

Section:	TRAINING AND COMPETITION	5000-08
Policy Type:	Provincial	
	Alcohol Policy	
Effective:	November 2005	Page 1/1

Alcohol shall not be available to, or consumed by, athletes, coaches, mission staff, team managers and chef de missions, from point of departure to return, or at any sporting event organized by Special Olympics in Newfoundland & Labrador (i.e. National, Provincial, or Regional Events).



Appendix - F Athlete Skills Assessment Form SAMPLE

ATHLETE NAME	30ft (distance in cm)	40ft (distance in cm)	50ft (distance in cm)	Athlete Average
Billy	10	20	13	14.3
Suzy	5	7	10	7.3
Molly	25	25	15	21.7
Johnny	8	9	15	10.7
Bobby	2	5	6	4.3
Sally	30	30	30	30.0
Jimmy	15	17	20	17.3
Jenny	12	14	16	14.0

Team Name:		Team Awesome
Coach:		Kimmi
ATHLETE NAME	ATHLETE AVERAGE	
Bobby	4.3	
Suzy	7.3	
Johnny	10.7	
Jenny	14	
TEAM AVERAGE	9.08	

Team Name:		Team Great
Coach:		Colin
ATHLETE NAME	ATHLETE AVERAGE	
Billy	14.3	
Jimmy	17.3	
Molly	21.7	
Sally	30	
TEAM AVERAGE	20.83	

Athlete Assessment Form - Blank

	ATHLETE NAME	30ft (distance to be recorded in cm)			40ft (distance to be recorded in cm)			50ft (distance to be recorded in cm)			Athlete Average
		1 st Ball	2 nd Ball	AVG	1 st Ball	2 nd Ball	AVG	1 st Ball	2 nd Ball	AVG	
1											
2											
3											
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