

HOW TO SUBMIT PROOF

Special Olympics
Alberta



What You Need

Prior to submission, it is important you have the following ready:

1. An acceptable proof of vaccination must include the following:
 - Full legal name on vaccine papers
 - Dates of vaccinations
 - Vaccinations received
2. Secondary piece of government issued identification
 - Acceptable forms of government issued ID
 - Drivers Licence, Alberta Identification Card, Passport, Birth Certificate, AB Health Care Card, SIN Card, NEXUS card, Certificate of Indian Status Card, Armed Forces Identification Card, Permanent Residence Card or Canadian Citizenship Card
3. Indicate what affiliate you are registered with

How To Submit

1. Email (Recommended)

Submissions can be sent to: jplecash@specialolympics.ab.ca

You will need to ensure you attach both your proof of vaccinations and secondary ID. You can scan, upload a picture etc.

2. Mail

Submissions can be mailed to:

Special Olympics Alberta
Jerry Forbes Centre, #3, 12122 68 St NW
Edmonton, AB T5B 1R1

You will need to ensure you include a printout of both your proof of vaccinations and secondary ID.

3. Zoom

If you are unable to email, or mail in your proof you can set up a Zoom meeting with Jenny to show proof of vaccination. You can set up an appointment by emailing jplecash@specialolympics.ab.ca

Confirmation

Once your proof of vaccination has been verified, you will receive a confirmation email. If you do not receive a confirmation email within 7 business days, please contact Jenny for follow up at

jplecash@specialolympics.ab.ca

Confidentiality

The collection of vaccine information is to be used solely to indicate eligibility of participation to ensure the safety of SOA programs and community. Special Olympics Alberta will store this information in our secured database by indicating if we have verified the proof of vaccine only. No physical copies of any vaccine records or personal identification will be kept on file and will be destroyed once verified.

Special Olympics Alberta

#3, 12122 68 St. NW, Edmonton, AB T5B 1R1 Tel 1.800.444.2883

www.specialolympics.ca/alberta Email info@specialolympics.ab.ca Social Media @SpecialOAlberta

Created by the Joseph P. Kennedy Jr. Foundation for the benefit of persons with intellectual disabilities