



Due by AGM/Fall Conference October 17, 2020

PLEASE NOTE ALL REGISTRATION FORMS MUST BE REVIEWED BY THE AFFILIATE TO CONFIRM CORRECT INFORMATION BEFORE SUBMITTING TO SOA

1. Affiliates/Community Programs in Good-Standing (this form can be completed online):

- Annual Affiliate/Community Program Accreditation Application
[Annual Affiliate/Community Program Accreditation](#)

2. Returning athletes:

- Complete online enrollment through [Special Olympics Portal](#)
- Verify and approve the sports athletes are participating in for the **2020-21** program year

OR, if internet access is not available

- Paper registration form completed and **signed**
- One pager Waiver form completed and **signed**
- Registrations are to be entered into the portal by community admin
- Verify and approve the sports athletes are participating in for the **2020-21** program year

3. New athletes:

- Validate and register a portal account
- Complete online enrollment through [Special Olympics Portal](#)
- Verify and approve the sports athletes are participating in for the **2020-21** program year

OR, if internet access is not available

- Paper registration form completed and **signed**
- One pager Waiver form completed and **signed**
- Registrations are to be entered into the portal by community admin
- Verify and approve the sports athletes are participating in for the **2020-21** program year

4. Returning volunteers/coaches:

- Complete online enrollment through [Special Olympics Portal](#)
- Verify and approve the sports volunteers will be part of for the **2020-21** program year

OR, if internet access is not available

- Paper registration form completed and **signed**
- One pager Waiver form completed and **signed**
- Paper registrations are to be entered into the portal by community admin
- Police check renewed every three (3) years as required and sent to SOA office
- Verify and approve the sports volunteers will be part of for the **2020-21** program year

5. New volunteer/coaches:

- Validate and register a portal
- Complete online enrollment through [Special Olympics Portal](#)

- Completed online volunteer training (<http://solearn.ca>)
- Police Information Checks (PIC)

OR, if internet access is not available during time of registration

- Paper registration form completed and **signed**
- One pager Waiver form completed and **signed**
- Paper registrations are to be entered into the portal by community admin
- Verify and approve the sports volunteers will be part of for the **2020-21** program year

Volunteers are considered conditional until this process is complete and must be supervised.

6. How do you submit your forms?

Here are some options for sending us your Accreditation and Registration forms:

- Fax: 1-780-415-1306 / ATTN: Rochelle Chamczuk
- Email: rhamczuk@specialolympics.ab.ca
- Mail or drop off to: Jerry Forbes Centre
3-12122 68 St. NW
Edmonton, Alberta T5B 1R1