

Section: PROGRAM
Topic: TRANSPORTATION
Effective Date: September 2000
Revised Date: June 2018

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Weekly Programs:

Special Olympics Prince Edward Island does not condone the transportation of athletes to and from sanctioned practices by volunteers. Should the individual volunteer wish to do this they do so at their own risk and will not be covered under Special Olympics Insurance.

Special Olympics PEI Sanctioned Activities:

Transportation of athletes to sanctioned Special Olympics activities should not occur without the prior consent of Special Olympics Prince Edward Island. In order to ensure the safe transportation of our members, including athletes, coaches, volunteers and staff, Special Olympics Prince Edward Island requires that they are being transported by qualified drivers and vehicles. Where possible the transportation to sanctioned Special Olympics activities will be coordinated by the office and using approved vehicles. Use of an individual's vehicle will be permitted only with prior consent from Special Olympics Prince Edward Island.

Qualified Drivers: Only Special Olympics PEI registered volunteers, coaches, and staff, age 18 and over, are considered qualified drivers under Special Olympics PEI when driving for Special Olympics purposes for insurance and risk management.

Non-Owned/Rental Vehicles for transporting 7 or less occupants:

Only Special Olympics PEI registered active volunteers, coaches, or staff, age 25 and over, are qualified to transport 7 or less individuals, including athletes, volunteers, and staff, for Special Olympics purposes to competitions or sanctioned Special Olympics activities in a Special Olympics PEI rental vehicle.

The driver must have a valid driver's license up to date inspection, and adequate insurance for the vehicle being driven in accordance with the PEI Highway Safety Act. A Class 5 license is required for transporting seven or less occupants.

Important note:

Rental vehicles must be signed for by a registered volunteer, coach or staff, with the phrase after your signature: "for Special Olympics", to qualify as a Special Olympics rental vehicle for insurance purposes

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Privately owned vehicles for transporting 7 or less occupants:

If all other options have been exhausted; any Special Olympics PEI registered active volunteer, coach, or staff, age 18 and over, transporting 7 or less individuals, including athletes, volunteers, and staff, for Special Olympics purposes to sanctioned Special Olympics activities, in a privately owned vehicle, must have a valid driver's license, up to date inspection, and valid insurance coverage in accordance with the PEI Highway Safety Act. Special Olympics Canada will cover registered volunteers, coaches, and staff for 3rd party liability claims only. The driver's own insurance covers the driver first, then remaining claims, and Special Olympics insurance covers additional claims beyond that which the driver has under his/her own policy. It is strongly encouraged that volunteers carry a minimum of \$2 Million dollar liability on their personal insurance.

Transporting 8 or more occupants in non-owned/rental or privately owned vehicles operated by a volunteer, coach, or staff is NOT condoned by Special Olympics PEI.

Travel arrangements for groups of 8 or more should be made in consultation with the Provincial office to ensure proper driver requirements and adequate insurance needs are met. i.e. hired bus services.

The following considerations should be taken when transporting athletes:

- Ensure proper supervision of athletes/individuals in the vehicle
- Ensure the ride is approved by the athlete's parent/caregiver
- Ensure that the ride is given directly to the agreed upon location

In the case of an accident and after calling 911, contact the parent/caregiver immediately, Special Olympics Prince Edward Island, as soon as possible, and follow incident reporting as outlined in policy 5000-04.