



Annual General Meeting

Tuesday, October 29th, 2019

Florence Simmons Performance Hall, Holland College

6:30pm

Mission Statement: Special Olympics PEI exists so that the lives of individuals with intellectual disabilities will be enriched through sport.

Athlete's Oath: "Let me win, but if I cannot win,
Let me be brave in the attempt."

Agenda

1. Welcome – Call to Order
2. Approval of Agenda
3. Approval of Minutes from 2018 Annual General Meeting
 - Business Arising from the Minutes
4. Year in Review – Heidi Mallett, Athlete Representative
5. President's Report
6. Treasurer's Report
 - Presentation of Financial Highlights
 - Appointment of the Auditors for 2019-2020 fiscal year
7. Election of Officers and Directors
8. Date for Next Annual General Meeting – Oct. 27th, 2020
9. Adjournment



Annual General Meeting

Tuesday, October 16th, 2018
Florence Simmons Performance Hall, Holland College
6:30pm

ATTENDEES

- Chaired by:* Jamie Arsenault, SOPEI President
- Directors Present:* Craig Watson, Paul Smith, Cecil Villard, Jamie Arsenault, Donna Campbell, Robert Horne, Reid Barnett, Matt Judson, Charity Hogan
- Guests:* SOPEI Members, Award Nominees and families, Provincial Partners
- SOPEI Staff:* Charity Sheehan, Matthew McNally, Sarah Profitt, Genna Phelan, Kristen MacDonald
- Recorded by:* Donna Campbell
- Transposed by:* Charity Sheehan

1. Welcome – Call to Order

- President Jamie Arsenault called the meeting to order at 6:30pm and offered words of welcome to board members and guests.
- Jamie read the Special Olympics mission statement and athlete's oath to begin the meeting.

2. Approval of Agenda for October 16th, 2018 AGM

- Presented as circulated.
Motion to approve agenda by: Paul Smith
Second by: Cecil Villard
Motion carried

3. Approval of the Minutes from the 2017 AGM Minutes

- Presented as displayed on screen.
Motion to approve minutes by: Charity Hogan
Second by: Craig Watson
Motion carried

4. Business Arising from the Minutes

- There was no business arising from the minutes

5. Presidents Report – Jamie presented the Presidents Report as presented as displayed on screen.

6. Treasurer's Report (presentation of Financial Statements and Appointment of the Auditors for the 2018-2019 fiscal year.)

- Presented as displayed on screen.
- Treasurer, Robert Horne presented the 2017 - 2018 financial statements; the recommendation to appoint Grant Thornton as Auditors for the 2018-2019 fiscal year.
- Robert reviewed the financial statements and stated that the statements were clean. He highlighted the positive financial position of SOPEI, the net assets, cash flow and Special Olympics Gala.

Motion to approve Treasures Report and Financial Statements by: Reid Barnett

Second by: Charity Hogan

Motion carried

Motion to approve 2018 – 2019 Budget: Charity Hogan

Second by: Laurie McNally

Motion carried

Motion to approve Grant Thornton as Auditors for the 2018-2019 Fiscal Year: Reid Barnett

Second by: Brad Colwill

Motion carried

7. Election of Officers and Directors for the 2018-2019 Fiscal Year

- Nomination report was circulates. Jamie thanked retiring board members Gary Bowness and Matt Judson.
- Jamie Arsenault presented the following slate of Directors and Officers for 2018-2019. (Nomination report is attached)

Past President	Brad Colwill
President	Jamie Arsenault
Vice President	Craig Watson
Treasurer	Robert Horne
Secretary	Donna Campbell

Directors at Large

Cecil Villard	Paul Smith	Kevin Stonefield
Charity Hogan	Laurie McNally	Reid Barnett

Athlete Representative

Heidi Mallett

He then called for nominations from the floor (three calls). There were no further nominations from the floor.

*Motion to approve the election of Officers and Directors for the 2018-2019
Fiscal year by: Brad Colwill
Second by: Robert Horne
Motion carried*

8. Date for the 2018-2019 Annual General Meeting

- October 15th, 2019

9. Adjournment of the October 16th, 2018 Annual General Meeting

Motion to adjourn by: All present

Respectfully submitted:

Donna Campbell, SOPEI Secretary

Special Olympics PEI 2017 AGM Nomination Report

Tonight the following positions are up for election:

- President
- Vice President
- Directors at Large

All other positions are not up for election or renewal at this time.
Nominations will be from the floor.

1. Jamie Arsenault will let his name stand for position of President.
2. Craig Watson will let his name stand for position of Vice President.
3. Reid Barnett will let his name stand for a Director at Large position

Could I have someone close the nominations from the floor (3 times)

Thank you, nominations are now closed.

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The slate of directors and officers for the 2017-2018 year are as follows:

Past-President:	Brad Colwill	
President:	Jamie Arsenault	
Vice-President:	Craig Watson	
Secretary:	Donna Campbell	
Treasurer:	Robert Horne	
Athlete Rep:	Matt Judson	
Directors at Large:	Gary Bowness	Kevin Stonefield
	Paul Smith	Cecil Villard
	Charity Hogan	Laurie McNally
	Reid Barnett	

2017-2018 President's Report

At this time each year, we reflect on the past twelve months and what the organization has accomplished. This year, we had the additional significance of recognizing the 50th anniversary of Special Olympics. Celebrations have been happening across the country during this significant milestone with PEI kicking off the celebrations with the National Bowling championships that were held in Charlottetown, Summerside and Tyne Valley in May of this year.

Our athletes, coaches and volunteers achieved many successes on personal, regional and national levels. These achievements occur on a daily basis in practices, competitions and social events. There are too many to list but, a few of the highlights include:

- Hosting the 2018 National Bowling Championships
- A strong showing of all our athletes at National Games in Antigonish, NS
- And Roy Paynter being named to Team Canada for the 2019 World Summer Games in Abu Dhabi.

SOPEI continues to be in a strong financial position. This is largely thanks to the numerous fundraising successes and the support of our corporate partners. The Enriching Lives Gala continues to grow and set new fundraising records with tremendous support from Dion Phaneuf and Elisha Cuthbert and the business community. The fundraising success did not end there. The Polar Plunge, Motionball Marathon of Sport and Draft an Athlete each generated significant funds for SOPEI. We truly appreciate the efforts by all involved.

The organization would not be the success that it is without the tireless efforts of its staff. Charity, Matthew, Sarah, Genna and Kristen all show their passion for Special Olympics everyday they come to work. I would like to take this time to thank all our staff for their continued hard work.

SOPEI's Board of Directors are a dynamic, hard-working group that contribute a great deal of time to help the organization achieve its mission:

Special Olympics PEI exists so that the lives of individuals with intellectual disabilities will be enriched through sport

My personal highlight for the year was being able to participate in the Opening Ceremonies for this year's National bowling Championships at UPEI. The energy and excitement in the building was second to none and the work of the games committee provided a world class event for all athletes, coaches, mission staff and fans.

I am very proud to be a member of this group and of this great organization and want to thank everyone in the SOPEI family.

Jamie Arsenault, President

Fiscal Year Ended July 31, 2018

Greetings & Overview

It is with great pride that I can say that this AGM concludes my third full year as a treasurer of Special Olympics Prince Edward Island. During this year, my family and I got to see our very own Prince Edward Island host a national event, welcoming athletes and coaches from across the country for the 2018 Special Olympics Canada Bowling Championships. In addition, we were also able to see our wonderful athletes, coaches and mission staff in motion in nearby Antigonish, Nova Scotia for the National Summer Games.

The treasurer's report for Special Olympics Prince Edward Island for the year ended July 31, 2018 is presented below.

2018 Financials

MacPherson Roche Smith & Associates were engaged to conduct the annual financial statements audit. I have attached a copy of their audited statements to this report.

During the year, SOPEI achieved a surplus of \$52,165. Our major fundraiser, the Enriching Lives Gala held in June 2018 was again a significant contributor, with a contribution of approximately \$100,000, when factoring in grants, to the bottom line. The organization continues to rely heavily on this event as well as the generosity of others to achieve and continue financial viability.

As mentioned above, fiscal 2018 was a games year and subsequently this results in an increase in costs to the organization as well as revenues such as fundraising and grants to offset these costs. The organization continues to receive grants from its many partners, including provincial and municipal governments and Special Olympics Canada. In addition, SOPEI continues to be a leader in the Healthy Communities Program and received some additional grants to offset these costs.

The organization has continued to raise its net assets over the past number of years to the current balance of \$ 486,202. The unrestricted net assets are being held in both cash and investment form. The yearend balance of cash and investments totaled \$ 381,599. Our investment continues to be balanced among short term and long term investments to help protect for the future of the organization. Although this balance is down from the previous period, it is largely attributable to the receivables collected shortly after year end.

Overall, 2018 was a successful year and this success will help protect against some of the uncertainty relating to future funding so that the organization can continue to be successful in achieving its mandate.

Respectfully submitted,

Robert Horne, CPA, CA
Treasurer

Special Olympics PEI 2018 AGM Nomination Report

We would like to start by thanking retiring board members.

Gary Bowness, Director at Large, for his time and talents over the past two years. Gary was instrumental in connecting SOPEI to various business associations to expand the reach of the organizations partnership connections. In addition, Gary is a long time support of the Enriching Lives Gala auction as donor. Our sincere thanks to Gary.

Matt Judson, who served as the first Athlete Representative on the SOPEI Board of Directors. Matthew brought the view point of an athlete to the board conversation and ensured that the decision making of the board was inclusive of all athletes, no matter their age or ability.

Thank you to both Gary and Matt and we wish you both well in your future endeavours.

The role of athlete rep will be filled by our provincial Canadian Athlete Leadership Council member, Heidi Mallet. This is an appointed role and therefore not included in the elections tonight.

Tonight the following positions are up for election:

- Directors at Large

All other positions are not up for election or renewal at this time.

Nominations will be from the floor for Director at Large position.

- 1) Are there any further nominations.
- 2) Are there any further nominations.
- 3) Are there any further nominations.

Could I have someone close the nominations from the floor.

Thank you, nominations are now closed.

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The slate of directors and officers for the 2017-2018 year are as follows:

Past-President: Brad Colwill

President: Jamie Arsenault

Vice-President:	Craig Watson	
Secretary:	Donna Campbell	
Treasurer:	Robert Horne	
Athlete Rep:	Heidi Mallet	
Directors at Large:	Kevin Stonefield	Paul Smith
	Cecil Villard	Charity Hogan
	Laurie McNally	Reid Barnett