



June 21, 2019

To: All Special Olympics Saskatchewan Community Chapters, Participants, Volunteers and Stakeholders

From: Nominations Committee, Special Olympics Saskatchewan

Re: Nominations to the Special Olympics Saskatchewan Board of Directors

I am writing on behalf of the Board of Directors of Special Olympics Saskatchewan (SOS) to request that the information below concerning nominations to the Special Olympics Saskatchewan Board for September 2019 be circulated widely within your organization.

THE ORGANIZATION

Special Olympics is dedicated to enriching the lives of individuals with intellectual disabilities through active participation in sport. Special Olympics is more than an event – Special Olympics Saskatchewan delivers world-class sport programs to people with intellectual disabilities daily in communities across the province. Special Olympics programs cater to all ages and a wide range of abilities. Special Olympics is a catalyst for social change. Our programs help instill confidence, self-esteem and other life skills in our athletes, contribute to healthier athletes with life-long physical fitness and strengthen communities.

AN OPEN AND TRANSPARENT RECRUITMENT PROCESS

The SOS Board of Directors has developed a process to recruit Board candidates that is open and transparent. The process works as follows:

- 1) A Nomination Form is completed by the Nominator, or a Declaration of Interest is proclaimed by an individual in completing the Nomination Form and signed by an endorser. A Director-Candidate Information form is completed by the Nominee. Both documents are forwarded to the CEO of Special Olympics Saskatchewan by the **DEADLINE: July 19, 2019**
- 2) Nominated candidates are sent an informational package about SOS and SOS Board of Directors which outlines information about the mission, nature of the SOS's work, and the responsibilities and expectations of Directors. After reading this information, candidates provide confirmation by e-mail to the Nominations Chair that they wish to let their name stand for consideration of nomination to the Board. **DEADLINE: August 2, 2019**
- 3) The Board considers all nominations and based on specific skill competencies, it prepares a slate of candidates for presentation to the Annual General Meeting.

A key step in this process is the candidate's confirmation of interest in letting his or her name stand for nomination after reading the information about the role and responsibilities of the Board and its Directors. The candidate must have an understanding about the nature and extent of the commitment that is required of an SOS Director. Each candidate needs to confirm that their first responsibility with SOS is to the SOS Board of Directors, all other forms of participation need to be secondary to their role as an SOS Director.

GREATEST AREAS OF NEED FOR 2019

In 2019, the Board of Directors Nominations Committee is looking for candidates with demonstrated strengths in the following areas:

- Planned Giving
- Education
- Investment/Financial Management (CPA, CFA, etc.)
- Media Relations and Production
- Professional in the Intellectual Disabilities Services Sector
- Sport Management

In 2019, the Board of Directors Nominations Committee is also looking for an individual that is:

- A Law Enforcement Torch Run Representative
- Intellectual Disabilities Sector Professional
- Family Representative
- Legal Professional
- A Sport/Sport Media Personality

A DIVERSE BOARD

SOS considers it vitally important to achieve diversity in the composition of its Board of Directors. We wish to attract individuals with diverse backgrounds, expertise and experience from across the province. We are looking for individuals who will add value, enhancing the current Board composition with needed skill sets that will support the strategic responsibilities of the Board.

Along with the above listed competencies for 2019, the Nominations Committee has determined that we would like to add individuals from different parts of the province including Females, First Nations and/or New Canadians and individuals with expertise in:

- Human Resource Management
- Sport Management
- Fundraising, Corporate Sponsorship and Planned Giving
- Communications, Public Relations, Marketing
- Risk Management
- Policy Development
- Non-Profit Governance
- Legal Matters
- Strategic Planning

The primary criteria is a genuine interest and commitment to contributing to the governance of Special Olympics Saskatchewan for the betterment of the province as a whole. Individuals with a desire to make a contribution to the growth of the organization who do not fall into noted categories are also welcome.

If you have any questions about the nomination process, please do not hesitate to contact Special Olympics Saskatchewan CEO, Faye Matt at fmatt@specialolympics.sk.ca or 1-306-780- 9277.

Sincerely,

Tanya Murphy

Chair, Nominations Committee, Board of Directors, Special Olympics Saskatchewan