

Local Committee Timeline at a Glance 2025-2026



Item	Date
SEPTEMBER	
Host fall-winter sport registration	June-Sept
National Coaches Week recognition & engagement opportunity	Sept. 15-21
Share sport schedule with Community Development Coordinator (as per Accreditation)	By Sept. 30
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	Sept +2 weeks
Finalize plans and sanctioning for hosting winter Regional Qualifiers , where athletes will compete to qualify for 2027 Special Olympics BC Winter Games. 2025-26 Winter Regional Qualifiers must be completed by April 30, 2026.	Sept- Oct
SO Team BC 2026 Training Squad members to be announced	Early Sept
OCTOBER	
Local Coordinator attend Virtual Regional Meeting	October
Finalize local competition hosting plans and sanctioning	October
Regional Meeting attended by Local Coordinator	Oct/prior to Leadership Council meetings
SOBC will share more info about Bring a Buddy program for volunteer and athlete word-of-mouth recruitment	October
Host a Fall-Winter Coach Meeting for all coaches or Head Coaches	Sept-Oct
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	October +2 weeks
SO Team BC 2026 Training Squad coach and mission staff summit, training camps	Throughout fall
Registrar Deadline: Enter all registrations into Portal	End of October

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NOVEMBER	
Host and/or attend winter sport competitions	Nov to March
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	November +2 weeks
Consider running a year-end fundraising campaign, sharing your CrowdChange page with your donors >> Giving Tuesday 2025: December 2	Nov-Dec
SOBC will share information about the Polar Plunge fundraising opportunity that will happen February 21 to March 8, 2026	Nov-Dec
DECEMBER	
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	December +2 weeks
JANUARY	
Book spring sports facilities	January or sooner
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	January +2 weeks
National fundraiser with local activation opportunities: Tim Hortons Special Olympics Donut campaign	Jan 30 to Feb 1
FEBRUARY	
Local fundraising opportunity: Polar Plunge for Special Olympics BC – all funds raised by athletes go directly to their respective Locals	Feb 21 to Mar 8
Plan summer sport registration event	February
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	February +2 weeks
SOBC Awards nominations open – due on April 19	February 17
Special Olympics BC Healthy Athletes Screening Day at SOBC – North Shore March Madness Basketball Tournament	February 28
SOBC athletes and coaches to compete in BC Winter Games in Trail – SOBC will provide more information about Special Olympics participation	Feb 25 to Mar 1

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MARCH	
Community Gaming Grant Sport Sector applications + Apply between March 1 and May 31, will be notified by Sept 30 + Human and Social Services applications submit between June 1 and Nov 30 + More grant-writing resources	Mar. 1 – May 31
Spread The Word annual awareness day + Campaign can be offered anytime year-round	1st Wed in March
Host Spring Coach Meeting for all coaches or Head Coaches	March-April
Share summer sport schedule with Community Development Coordinator (if different from fall)	March
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	March +2 weeks
motionballU fundraising and awareness events at universities in select communities (TBD based on motionball operations)	March
APRIL	
SOBC Awards nomination deadline	April 19
National Volunteer Week recognition/engagement opportunity	April 19-25
Confirm your community's recipients of Service Pins	TBD
Regional Meeting attended by Local Coordinator	April/prior to Leadership Council meetings
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	April +2 weeks
SO Team BC 2026 Training Squad Coach and Mission Staff Summit (TBD)	April/May
MAY	
Discuss goals with Local Committee, Community Development Coordinator, Regional Coordinator	May/June
Community Gaming Grant Sport Sector applications due	May 31

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BC LETR Torch Run province-wide fundraising event	May 23 to June 7
National fundraiser with local activation opportunities: Empire Company Limited (Safeway & Thrifty Foods) campaign	Spring dates TBD
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	May +2 weeks
Host Annual Meeting for all members + Meeting minutes to CDC & Regional Coordinator	May/June +2 weeks
JUNE	
Set plans for hosting fall registration	June
Book winter sports facilities	June
Local Committee Meeting + Meeting minutes to CDC & Regional Coordinator	June +2 weeks
Send Annual Budget to Community Development Coordinator (as per Accreditation)	June 30
Meet with Community Development Coordinator for Accreditation planning	June to Sept
motionball Marathon of Sport fundraising and awareness events in select communities (TBD based on motionball operations)	June and Sept
SUMMER	
Data clean up in the Portal	July
Finalise and close QuickBooks Online for fiscal year July to June	Third week of July
Special Olympics Global Week of Inclusion	Third week of July
Share program schedule with Community Development Coordinator ASAP	
SOBC athletes and coaches to compete in BC Summer Games in Kelowna – SOBC will provide more information about Special Olympics participation	July 22 to 26
SO Team BC competes at 2026 Special Olympics Canada Summer Games in Medicine Hat	August 11 to 15

Events are added throughout the year (e.g. Healthy Athletes Screening Days, Volunteer Professional Development Series, coach development opportunities).
Please watch for the SOBC Volunteer Bulletin emails (sent twice a month to all active SOBC volunteers) and please use the below sources to find ongoing details. Thank you!

[SOBC Calendar of Events](#) | [SOBC E-Newsletter](#) (sent monthly to all registered members) |
[SOBC Social Media](#) | [SOBC News Articles](#)